# STUDIO HANDBOOK 2023-24 Season

www.stagedoordancearts.com



# Summary of Policies

### Communication

- Class communication is done through email
- Announcements will also be posted in our FB Parents Group, on social media platforms, and in our monthly newsletters

### Website and Parent Portal

- Visit our website (<u>www.stagedoordancearts.com</u>), click on "Register Now," enter the email and password linked to your account
- Access your account by clicking "forgot password" and enter the email address on file.
- Update your information, pay your bills, enroll in classes, see upcoming charges, etc.

#### **Class Policy**

- Classes are limited in size. Wait List is created for closed classes.
- Classes may be canceled or changed at any time.
- Dancers who arrive more than 10 minutes late may not be allowed in class.
- Only water is allowed in the studios. No other food/drink or gum.

### Absenteeism

- NO refunds for missed classes or for dropping a class mid-month. The office must be notified by the 25<sup>th</sup> to avoid tuition for the following month.
- Make-up classes are available in the same level (or lower)
- Please inform the office if you know you will be absent.

### Drop-Off / Pick-Up

- A playroom and dancer lounge may be provided for your convenience
- Please do not leave students unattended in the playroom
- Observe playroom rules at all times

### Snow Days / Inclement Weather

- We generally follow the CPS criteria for dismissal of school. In general, if Conway Schools are closed, so are we.
- Each class has one built-in snow day per season without a make-up.
- Other snow days may be made-up via virtual learning.

### Student / Parent Use of Social Media

- For the purposes of student safety and copyright, please do not post videos of classes, choreography, pictures of children not your own, or other proprietary elements without written permission from SDDA.
- Please respect each other, and respect the laws of our land, including those regarding defamation, discrimination, harassment, copyright, and fair use.





To read all Studio policies, please choose our "studio handbook," located at www.stagedoordancearts.com/handbooks.



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# Dress Code

We are often asked, "Why does dress code matter?"

Can you see a difference between these two groups of students photographed on the right?

We use a dress code because having your child in the appropriate attire, with hair removed from the face, provides the teacher with the ability to see body placement, brings the class together as a group, is less distracting, and helps the students focus on instruction.

### **Foundational Rules**

- No jewelry or large tutus allowed
- Have hair secured and away from the face in a bun, ponytail, or French braid.

Before



After



To view our complete dress code, by class, visit our website: www.stagedoordancearts.com/dress-code.

For your convenience, SDDA stocks a variety of items in the office.

- Tights for all classes
- Ballet shoes for all classes
- Tap shoes for Tippy Toes through K-2
- Jazz shoes in black and tan
- Youth leotards and dance dresses in black and pink (dress-code approved)
- Gently-used consignment shoes (ballet, tap and even some jazz)

For items we don't carry, we recommend Kick's Activewear in downtown Conway or Footlights in Little Rock.





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### Dance Programs

### **Recreational Dance**

Our recreational program is designed for beginner students ages 2 and up, and/or for those students who prefer a less strenuous approach to dance.

- Early Childhood Program (ages 2-5)
- Elementary Program (Kindergarten and up)
- Hip-Hop for Everyone (ages 5 and up)
- Cheernastics
- Adult Classes
- Acro for Dancers\* .
- Intro to Clogging ٠
- Turns, Tricks, and Skills
- Stretch and Body Conditioning

### **Pre-Professional Dance**

Our "Pre-Pro" program is for those students who want to take a more serious approach to the study of dance. These students may desire a career in dance, may be pursuing a fine arts scholarship for college, or may just prefer the challenge. Placement is evaluation-based, and advancement comes with mastery of the curriculum of each respective level. Courses are offered in:

- Ballet
- Тар
- Modern
  - Contemporary/Lyrical • **Musical Theater**
- Jazz PrePointe/Pointe
- Student Choreo
- Advanced Hip-Hop Pre-Pro Acro

### **Elite Competition Program**

SDDA offers students aged 4 and up the opportunity to participate in competitive dance through the Elite Competition Team. Extracurricular in nature, the SDDA Elite Team is invitation-only or audition-based, and may provide students the chance to compete with solos, duo/trios, and group dances at the regional and national levels. Contact Mrs. Michelle via email (michelle@stagedoordancearts.com) or phone (501.336.7306) for more information.

# Studio Tuition and Fees

### **Seasonal Registration Fee**

- \$30 for the first dancer; \$10 for each additional dancer in the • same family for school-year season.
- \$10 for the first dancer; \$5 for each additional dancer in the • same family for summer seasons.
- Registration fees are non-refundable •

### Tuition

- Studio tuition is based on total hours of enrolled (not attended) • instruction per week and is billed monthly.
- Tuition is due on the first of the month.
- Tuition not paid by the 5th will be charged a late fee of \$10.
- Tuition that is more than 30 days late may result in the student • being unenrolled for non-payment.
- Our tuition chart is published at • www.stagedoordancearts.com/prices.
- Families with more than one enrolled student will receive a 10% • discount on all students after the first.
- No pro-rated tuition for mid-month drops.
- Families enrolled in auto-pay receive a \$5 discount on monthly tuition.
- Discounts may not be combined.

**Recital Costs** 

Your student's enrollment in the 2023-24 season comes with the expectation that he or she will participate in our Spring recital, usually around the end of May. If you do not desire for your child to participate, we must receive written notification by September 15, 2023.

- Performance Package (\$150 for 1st; \$100 for 2<sup>nd</sup>; \$75 for 3<sup>rd</sup>)
- Performance Package fees are divided into two convenient payments, due Sep 15 and Oct 15 (Includes full participation in our professional production, commemorative t-shirt, 2 show tickets, recital award, media fees that include digital download of professional video of performances and unlimited professional action photography).
- Recital Costumes billed on a fixed-price basis. PreSchool costumes are \$75 each. Hip-Hop and Cheernastics costumes are \$130 each (including shoes). All others are \$90 each. All costumes subject to sales tax.
- Costume Deposits in the amount of 1 costume are due on Nov 15 and Dec 15. We cannot order costumes for students who have unpaid deposits when we break for Christmas.
- All recital charges are non-refundable.